

GAHANNA CHRISTIAN ACADEMY

2010-2011

ACADEMIC HANDBOOK



Home of The Soaring Eagles

"Inspiring students to soar by developing W.I.N.G.S."

Wisdom

Integrity

kNowledge

Godly character

Servanthood

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OHIO GRADUATION REQUIREMENTS & TYPES OF DIPLOMAS

To graduate, students must have 21 total credits, pass all five sections of the Ohio Graduation Test, have 60 hours of community service, and meet the following requirements:

Subject	High School Academic Diploma Graduating Classes through 2011	High School Academic Diploma Graduating Classes through 2013	High School Academic Diploma Graduating Classes 2013 & beyond	High School Academic Diploma with Award of Merit	High School Academic Diploma with Honors*
English	4 units	4 units	4 units	4 units	4 units
Mathematics	3 units	3 units	4 units, must include 1 unit of Algebra II or the equivalent of Algebra II	3 units**, must include 1 unit of Algebra & 1 unit of Geometry	4 units, including Algebra I, Geometry, Algebra II or equivalent and another higher level course or a four-year sequence of courses that contain equivalent content
Science	3 units, must include 1 unit of biological & 1 unit of physical sciences	3 units, must include 1 unit of biological & 1 unit of physical sciences	3 units, must include 1 unit of physical science, 1 unit of life science and 1 unit advanced study in one or more of the following sciences: chem, physics, anatomy & physiology or ecology	3 units, must include 2 units from among biology, chemistry and physics	4 units, including physics and chemistry
Social Studies	3 units, must include ½ unit of American history & ½ unit of government	3 units, must include ½ unit of American history & ½ unit of government	3 units, must include ½ unit of American history & ½ unit of government	3 units, must include 2 units of history and ½ unit of government	4 units, must include ½ unit of American history & ½ unit of government
Foreign Language	Not required, 2 units recommended for college prep	Not required, 2 units recommended for college prep	Not required, 2 units recommended for college prep	3 units, including at least 2 units in each language studied	3 units, including at least 2 units in each language studied
Fine Arts	Not required, 1 unit recommended for college prep	Not required, 1 unit recommended for college prep	1 unit, must include ½ unit Speech, may be taken any time in grades 7-12	See additional criteria	1 unit
Physical Education***	½ unit (1 class = ¼ credit)	½ unit (1 class = ¼ credit)	½ unit (1 class = ¼ credit)	½ unit (1 class = ¼ credit)	½ unit (1 class = ¼ credit)
Health	½ unit	½ unit	½ unit	½ unit	½ unit
Informational Technology	Not required, 1 unit recommended for college prep	½ unit required, 1 unit recommended for college prep	½ unit required, 1 unit recommended for college prep	See additional criteria	½ unit (except 2011 Class), 1 unit recommended for college prep
Electives***	6 units	6 units	5 units	Not applicable	Not applicable
Grade Point Average	Not applicable	Not applicable	Not applicable	grades 9-12-3.25 on a 4.0 scale; grades 11-12-3.5	3.5 on a 4.0 scale
Additional Academic Criteria	Not applicable	Not applicable	Not applicable	Complete 2 units from one or more of the following: Business, Info Tech., Fine Arts, English, Math, Sci., Soc. Stud. or Foreign Lang.	Not applicable
Additional Performance Criteria	Not applicable	Not applicable	Not applicable	1) Maintain above average attendance (94%) 2) Demonstrate outstanding citizenship/character traits	ACT/SAT Score***** 27 ACT / 1210 SAT

*Students need to fulfill all but one criterion for a Diploma with Honors

**Class of 2013 and beyond will need 4 units of Mathematics, including Algebra II.

***Students who participate in interscholastic athletics or cheerleading for two full seasons may be exempted from the Phys. Ed. requirement.

****Bible is required for each year of attendance at GCA

*****Writing sections of either standardized test should not be included in the calculation of this score.

ADDITIONAL NOTES ON GRADUATION

1. **It is the student's responsibility to see that requirements for graduation are met.** GCA will make every effort to keep records up-to-date and communicate the status of progress or lack of progress for high school graduation.
2. GCA requires the completion of a unit of Bible for **each year** the student is enrolled. Bible courses count toward elective units. Career Center program students may do Bible as an Independent Study Course if necessary.
3. Early graduations are not granted.
4. In order for a student to participate in graduation activities and the graduation ceremony, **all** graduation requirements must be met.
5. Juniors and seniors are required to complete 20 hours of community service per year. Freshmen and sophomores are required to complete 10 hours of community service per year. These community service hours will be posted to the student's permanent transcript. It is the student's responsibility to turn in signed Community Service Hour Sheets to the Guidance Counselor. These sheets can be found outside the Student Services Office and under the Guidance Page at www.gahannachristianacademy.com.
6. Middle School students taking high school courses will receive credit toward high school graduation.

COMMUNITY SERVICE HOURS

The intent of Community Service hours is to introduce and establish in our students a lifelong commitment to the rewards of helping others. Hours may include (but are not limited to) such things as: working in a soup kitchen, assisting in a nursing/children's home, helping with community events, serving on a mission trip (may qualify for up to 8 hours per day), aiding with Church maintenance, ministering with Children's programs (VBS, Sunday School classes), and/or being a student aide at GCA. The Student Services' office regularly updates students with community service opportunities. **Student Aides** submit your Student-Teacher Contract with hours and signatures in lieu of the Community Service Hours form. (See Appendix for Community Service Hours form.)

TESTING IN HIGH SCHOOL

OHIO GRADUATION TEST (Initially in 10th Grade)

The Ohio Graduation Test (OGT) will be administered to all 10th graders in the spring. Successful passage of the entire test is required to receive a diploma from the State of Ohio. This test covers five subject areas: Reading, Writing, Mathematics, Science, and Social Studies. Students will have several opportunities to be successful in this area. If you desire more information regarding the OGT, visit Ohio Department of Education's website at www.ode.state.oh.us, and click on the 'Assessment' link.

PLAN (10th Grade)

The PLAN test is given to sophomores in October of every school year. The PLAN or (Pre-ACT) test is a practice test for the ACT college entrance exam. It is a curriculum-based instrument designed specifically to measure a student's achievement in skills that are typically developed early in secondary education, as well as the knowledge and skills judged to be important for future career and academic success. The results of the test give students, parents and academic counselor a good idea of the student's strengths and weaknesses. A nominal fee is charged.

PSAT/NMSQT (11th Grade)

The PSAT/NMSQT (Preliminary Scholastic Aptitude Test) is given to juniors in October of every school year. The test is part of the National Merit Scholarship program, which is the first step necessary to enter the scholarship programs administered by the National Merit Scholarship Program (NMSC). African-American students who wish to participate in the National Achievement Scholarship Program for outstanding African-American students must take this test. Sophomores who meet established criteria may also take the PSAT. However, only scores of juniors are used for the National Merit Scholarship consideration. A nominal fee is charged.

ASVAB (11th Grade)

The ASVAB (Armed Services Vocational Aptitude Battery) is given to juniors. It measures a variety of academic and vocational areas, to provide educational and career counseling for students. The military services use the results to identify students who potentially qualify for entry into the military and for assignment to military occupational training programs. (GCA does not encourage the military to contact students at their homes.) The test is administered free of charge.

ACT and SAT (11th-12th Grade)

These tests are usually taken during a student's Junior (in the Spring/Summer) and senior year (Early Fall/Winter). They are administered on Saturday mornings, five times a year, at specified locations (**GCA DOES NOT offer testing**) and should be taken more than once. **It is the student's responsibility to schedule his or her ACT/SAT testing date and location.** There is a cost involved. If a student takes the test more than once, the colleges will take the highest composite score. Registration packets and practice tests are located outside the Guidance Office; and a student must register at least one month prior to testing. The ACT test consists of Reading, Mathematics, Science Reasoning, and English. The SAT test consists of English, Writing, and Mathematics. Both consist of test sections each averaging 45 minutes in length. There are also SAT subject tests for various subjects. Many colleges require these examinations for admission. To learn more about the ACT Test, visit www.act.org; and the SAT Test, visit www.collegeboard.org.

SPECIAL ACT/SAT TESTING

Special ACT/SAT testing is provided for students with documented learning disabilities. The fee is the same as regular testing, however a special registration form needs to be completed and approved by the ACT/SAT offices **at least** 10 weeks prior to testing. **GCA DOES NOT** offer testing on their campus.

AP TESTING

AP (College Board's® Advanced Placement Program®) exams are designed for strong students who have completed college-level work in high school. AP's are given in subject-specific areas and are used in determining whether or not a student may gain advanced standing in college. GCA currently offers this test in AP English and AP Calculus. Students must receive a 4 or a 5 to receive college credit. Special accommodations need to be arranged 6 months prior to testing. A fee is charged.

EDUCATIONAL OPTIONS

To best serve the needs of students, GCA offers additional educational options. The following guidelines apply:

- Permission from parent is required for student to participate in any of these programs.
- It is the responsibility of parent and/or student to request further information concerning any of these programs.
- Students are responsible for all fees related to the program.
- Participation may require the student and/or parent to: attend a mandatory meeting; complete an application form and/or be accepted within that program.
- All Career Ctr. & PSEOP students attending classes at GCA will pay tuition as follows: Students attending 1 – 4 classes will pay 50% of the standard tuition. Students attending 5 – 6 classes will pay 75% of the standard tuition. Students attending no classes at GCA but who are enrolled and desire to graduate from GCA and participate in extra-curricular activities shall pay 25% of the standard tuition.
- Home School families should check with the Finance Office for the price per class. Application, testing, and athletic fees are separate.

Career Center (Current 10th graders MUST APPLY in January for the following year)

Vocational/Career Center Programs are an extension of GCA's curriculum program and are only available to Junior and Senior students. Students remain enrolled in and graduate from Gahanna Christian Academy. The career center programs are open to all students attending most public school systems. **Students must attend the Career Center that their home school district is serviced by.** A visit to the Career Centers (usually Nov-Jan each year) is taken annually by interested 10th graders. There is an application process and it is the Career Center's decision to accept or decline applicants. Courses required for graduation are usually completed at GCA and students attend the Career Center programs for a half-day. Transportation to and from the Career Center is the responsibility of the student. Tuition for courses taken here at GCA is pro-rated. Check with Student Services if you are unsure which Career Center services your home school district. Students taking partial classes at GCA will need to complete a Career Center/PSEOP Early Dismissal/Late Arrival Release Agreement. (See Appendix for Career Center/PSEOP Early Dismissal/Late Arrival Release Form.)

Post Secondary Enrollment Options Program (PSEOP) (Current 10th & 11th graders MUST APPLY in March for the following year)

GCA participates in the PSEOP in accordance with the Ohio Board of Education Rules 2201-44. Students in Grades 11-12 may earn college and/or high school credit through the successful completion of college courses. The grade earned in the college program **will be** entered in the calculation of the student's high school GPA and placed on their transcripts accordingly. Students must designate which option of PSEOP they wish to pursue when enrolling:

- OPTION A: The student elects to take courses for college credit only. The student/parent pays all costs.
- OPTION B: The student elects to take courses for high school and college credit. The payment of fees is the responsibility of the ODE pursuant to ORC 3301-44-07.

Students and parents are required to attend a meeting in February prior to applying. Students must notify Student Services in writing of their intent to participate by April 1 before the year of enrollment. (Any application submitted after that date must have Superintendent's permission.) Students may enroll in college courses understanding the following conditions:

- Acceptance by the college.
- Course approval received from GCA Student Services Counselor.
- If student fails to complete course or receives failing grade, the parent and/or student is liable for all financial obligations.
- Graduation requirements are not waived for any student participating in this program.
- Participation is required for the entire college semester/quarter.
- Transportation will be the responsibility of the student/parent.

(See Appendix for GCA Notification of PSEOP and Career Center/PSEOP Early Dismissal/Late Arrival Release Form.)

Correspondence Courses

GCA uses the University of Nebraska Extension Service and American School as the approved correspondence programs. Before enrolling in a program, student and parent must contact Student Services and have approval by the principal for credit to be accepted by GCA. A copy of the course syllabus must be submitted with the final grade before credit is awarded.

Independent Study

An Independent Study will be scheduled between a student and teacher with the course being completed within a predetermined timeframe. Independent Study forms must be completed and returned to Student Services. There is a separate fee for Independent Study classes.

Distance Learning *(additional fees may be assessed for each course)*

E-learning Partnership with Troy Christian (Interactive Community)

GCA is partnering with Troy Christian School to offer several E-learning classes. This is an opportunity for students to work independently on a course of study that was written by a Troy Christian faculty member. The classes are designed to be completed via the Internet. Students are assigned to the computer lab or other classroom three to five times a week in order to work on the class material. **Students are expected to communicate with other e-learning students and teacher in their on-line class on a regular basis.** Students may also access course work off campus allowing more flexibility for the students in managing time and completion of course content. A **Troy Christian teacher/coach** is assigned to each class for communication, monitoring progress, course completion, and grading. Due dates for assignments and projects are given within the class structure. Completion of the course is expected by the end of the semester when a final grade is given. If a student receives a D or F in an e-learning class they will not be allowed to take another e-learning course without approval from Student Services.

E-Learning with Switched-on-Schoolhouse (Independent)

GCA has also partnered with Switched on Schoolhouse to offer some various independent learning classes through a web-based learning environment. Classes will vary from year to year. Students may also access course work off campus allowing more flexibility for the students in managing time and completion of course content. A GCA teacher/coach is assigned to each student for communication, monitoring progress, course completion, and grading. Due dates for assignments and projects are given within the class structure. Completion of the course is expected by the end of the designated time period (semester or year). If a student receives a D or F in an e-learning class they will not be allowed to take another e-learning course without approval from Administration.

Senior Early Dismissal/Late Arrival

Early dismissal/late arrival is an earned privilege available only to seniors. Criteria for being allowed early release/late arrival are tied to the student's attendance, behavior and academic records. Qualifying seniors must:

- 1) have a minimum GPA of at least 2.0 and earn a passing grade in all classes,
- 2) be enrolled in a minimum of 5 graded courses (not including aide positions or study hall)
- 3) be enrolled in course work to meet all graduation requirements
- 4) consent and sign Release Agreement terms.

Understand tuition **WILL NOT** be adjusted for students with early or late release and release privileges will be lost if there are continued problems with attendance or academic performance. (See Appendix for Senior Early Dismissal/Late Arrival Release Agreement Form.)

Home School

GCA welcomes students who are currently or have been previously home schooled. The Administrator, parent and student will meet and review the student's home school records. They will decide which courses or grade they believe the student can handle and register the student those courses. If the placement is a mistake, the decision will be corrected by moving the student into the appropriate level course or grade.

GCA will issue a "pass" grade instead of a letter on the transcript. If the parents offer sufficient documentation to the School Administrator, who feels a letter grade can be issued, it may be reflected on the student transcript. The school has the discretion of whether to accept grades for GPA or not. The "pass" designation does not affect the GPA. Parents must present proof of 120 hours of class work completed by the student.

For classes that require a pre-requisite class, the school will issue a provisional credit for the pre-requisite class on the condition that the student works at the next level class and proves the pre-requisite class has been mastered. If the student is unable to handle the next level class, the student will be placed back into the pre-requisite class. If it is shown the pre-requisite class is mastered based on the work produced in the advanced class, the student will be granted credit for the pre-requisite class.

Academic Documentation

GRADING SYSTEM & SCALE

The grading system of A through F, including plus and minus, is used for all courses. Students are issued a percentage grade, which the computer system converts to a letter grade.

100-97 = A+	87-89 = B+	77-74 = C+	67-69 = D+	59-0 = F
93-96 = A	83-81 = B	73-76 = C	63-66 = D	
90-92 = A-	80-82 = B-	70-72 = C-	60-62 = D-	

GRADE POINT AVERAGE

The grade point average (GPA) is figured on a 4-point scale, and is computed each quarter. The grading scale with grade point equivalencies is as follows:

A+ = 4.0	B+ = 3.3	C+ = 2.3	D+ = 1.3	F = 0.0
A = 4.0	B = 3.0	C = 2.0	D = 1.0	
A - = 3.7	B - = 2.7	C - = 1.7	D - = 0.7	

GRADE POINT AVERAGE – WEIGHTED

- **Honors courses:** Developed to help meet the needs of accelerated students. To create a challenging learning environment there are higher work ethic expectations, stricter deadlines, greater workload and more difficult course objectives. A successful student taking an honors course should be able to utilize critical and effective study skills, work independently, confront problems and objectives logically and write excellently. Students must have a teacher's recommendation before taking an Honors course. Students grading scale for Honors courses with grade point equivalencies is as follows:

A = 4.5	B = 3.5	C = 2.5	D = 1.5	F = 0.0
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- **AP courses:** The College Board's® Advanced Placement Program® enables students to pursue college-level studies while still in high school. Presently we offer courses in 2 subject areas. Based on their performance on rigorous AP Exams, students can earn credit, advanced placement, or both, for college. Students grading scale for AP courses with grade point equivalencies is as follows:

A = 5.0	B = 4.0	C = 3.0	D = 2.0	F = 0.0
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- **College Dual Enrollment:** Students may be enrolled at GCA and dual enrolled at an institution of higher learning, such as a community college or university. Students may take classes at the higher level institution for credit toward their high school diploma, as well as for college credit. While Student Services offers guidance, it is the **student's sole responsibility** to apply and be accepted into the higher learning program and/or PSEOP. Students' grading scale for Dual Enrollment courses with grade point equivalencies is as follows:

A = 5.0	B = 4.0	C = 3.0	D = 2.0	F = 0.0
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CALCULATING THE GPA

The basic formula for calculating a running/cumulative GPA is as follows:

1. A point value is assigned to each course grade and is divided by the number of credits.
 - a. One-year courses are assigned a point value of 1
 - b. Half-year courses are assigned a point value of .5, with the exception of any Physical Education course. This course is assigned a point value of .25.
 - c. An AP course has a point value of 1.0 but is weighted,
 - d. PSEOP courses carry pro-rated point values according to the number of credits, and are also weighted.
 - e. For partial-credit courses, a fractional value of the grade must be used. For example, a half credit course, with an earned grade of 'C' would be $.5 \times 2.0 = 1$.
2. This is then added to the other grades earned for total points earned. The total points earned are then divided by the total credits for the GPA.
3. This can be done by grading period, semester, year, or for a series of school years.

CLASS RANK

Class rank is used to determine a student's rank in relation to the other students in the class. It is determined by the cumulative grade point average. The grade points from each semester for each class are totaled and divided by the number of credits attempted. Failures (F) are counted as credits attempted. The grade point average is carried out to the nearest one-thousandth of a point. Grade point averages are continually being recalculated after each completed semester of coursework.

HIGH SCHOOL CREDITS (CARNEGIE UNITS)

- Credits for a half-year and full-year course are figured on a semester and yearly basis respectively.
- In full year courses where a midterm and final exam are given, the exam grades will count as 10% (each) of the final grade (a total of 20% for the year). Half-year classes that are considered core courses may have a midterm or final that is worth 10% of that course's grade. Midterm and final exams are administered in all core courses in grades 9 through 12. Required exams count as 20% of the final grade in those subjects. Individual teachers may administer exams in other courses for grades 9-12.
- PSEOP (Post-Secondary Educational Option Program) coursework is awarded pro-rated credit, and is calculated on a quarter or semester basis.

MAKE-UP CREDIT (also known as RECOVERY CREDIT)

- A student who receives a failing grade for any class in a required core subject will be required to repeat and pass that course.
- If the failing grade occurs in an elective course, the student is encouraged to retake the course to prove to himself or herself and those who later evaluate his/her transcript that he/she is able to do the work.
- Courses can be repeated during summer school through your local school system or during the next regular school year at Gahanna Christian Academy. When the course is repeated and passed, the student will receive the credit for the course.

GRADE REPLACEMENT

Students are permitted to retake any class they choose for repeat credit; however, students cannot earn credit twice for the same course. Both grades the student earned in the repeated course will remain on the transcript. Credit will be removed from the course with the lower grade and will not be calculated in the student's GPA.

PROMOTION OR RETENTION

Generally, the following policy on promotion or retention shall apply:

- A student shall be detained in their present grade if he/she is failing in any two academic subjects. Promotion may be possible upon completion of summer school. This determination can only be made after completion of the summer school session.
- Promotion or retention decisions can only be made by the GCA Administration. Generally speaking; a student should not be retained more than once in the same grade. A student may be retained, however, in any grade at any time even with low passing grades, if in the opinion of the teacher, principal, and the parent—it will be beneficial to the student.

HONOR ROLL RECOGNITION

The Honor Rolls are figured at the end of each grading period and posted for public viewing. There are 2 categories of the Honor Roll: High Honor Roll: (90% and higher in all classes) and Honor Roll: (80% and higher in all classes).

INTERIM REPORTS& REPORT CARDS

- The school year consists of two 18-week semesters. Each semester is divided into two 9 week quarters.
- Interim reports **will be available via InfoDirect** during the midpoint of each quarter indicating percentage grades for each course taken during that quarter.
- Take note of classes in which the student is receiving a grade of 75% or lower, or a course in which a student drops 1-2 letter grades. It is the responsibility both of the parent and the student to contact the teacher of any course in which there is an academic concern, to discuss suggestions for improvement.
- Families should partner with teachers in order to head off potential problems and remedy academic issues. If a parent has a concern, **contact the teacher directly** for a phone conference or face-to-face meeting to discuss an academic plan that will best suit the student's needs.
- Report cards are distributed at the end of each quarter.
- Athletic eligibility and academic recognition are based on report cards.
- Note the dates of Interim and Report Card issuance on the school calendar (sent at the beginning of school year.) ***It is the parent's and student's responsibility to contact the High School Office immediately if you could not view an Interim Report or did not receive a Report Card in a timely manner.***

NATIONAL HONOR SOCIETY

- To become a member of the Gahanna Christian Academy National Honor Society, a student must be at least a junior, and have a 3.30 cumulative grade point average.
- A faculty council consisting of five teachers rate students in the areas of leadership, service, and Christian character.
- A letter of recommendation can admit transfer students who have previously been in National Honor Society at another school from the advisor of the previous school.
- Application periods are in the fall and the spring of each year. Students will receive information through announcements and/or information sent home. It is their responsibility to be aware of all deadlines and requirements in relation to the application process.

TRANSFER OF CREDIT

- New students entering Gahanna Christian Academy must submit a transcript of grades from their previous school. Gahanna Christian Academy will accept credits and grades from other chartered or accredited schools.
- Contact will be made with non-chartered schools to determine the acceptance of credits.
- Students leaving Gahanna Christian Academy should have a transcript of their grades and credits sent to the new school.
- Gahanna Christian Academy will accept summer school credits. Students are encouraged to check with their individual school district regarding summer school information.
- Gahanna Christian Academy will accept Home School credits from an approved and accredited Home School program.

THE SCHEDULING PROCESS

1. A GCA Scheduling Sheet & Academic Handbook will be distributed to each student (8th-11th grade). Student will need to: look this over, discuss with parent(s), circle what courses they would like to take, have their parent(s) sign their sheet and return it to Student Services.
2. For incoming freshman (8th graders), there will be a mandatory Scheduling meeting for parents and students to attend one evening in February.
3. On a set date, current high school students will meet with a Teacher/Advisor to discuss their course planning guide and scheduling sheet.
4. The academic class load is generally 7-8 periods. **Only 1 study hall per semester permitted**, special permission is needed to schedule more than 1 study hall per day.
5. Once a student has made course selections for the new school year, and has had the course selection sheet approved by the parents; student services will determine a final schedule. If there are any courses which differ from the student's selections, Student Services will contact the student and/or parents. **FINAL SCHEDULES** for the following year will be completed by June 1st. (See Appendix for GCA Scheduling Sheet form.)

SCHEDULE CHANGES

- **Students should not plan a schedule with the idea that it can be changed.** Changes will be made for extenuating circumstances only (e.g. teacher recommendation, technical error, or the student being academically misplaced.)
- If a student does request a schedule change because he/she has met a specific condition, a conference must be held with the academic counselor; and approval of the parents and the instructor must be given. Classes must be changed within the set dates.

DATES FOR ADDING AND DROPPING CLASSES

- **Adding a Class:** The last day to add a credit-bearing course will be one week after that class begins. Please note: a charge may be assessed for adding the class late if additional materials have to be ordered.
- **Withdrawal from a class:** To drop and expunge a course, withdrawal from the class must happen within 1 month; otherwise, the course will stand and a WD will be recorded on the student's transcript.
- **Audits:** A student may elect to audit a class up to 1 month after beginning the course. When auditing a course you may elect to simply Audit or Audit P/F (Pass/Fail). No credit will be given but the course will be placed on the student's transcript.

A **Course Drop/Add Form** must be completed with Student Services before ANY class may be changed. NO EXCEPTIONS. (See Appendix for Course Drop/Add form.)

PREREQUISITES

A student should take advanced courses only after he/she has satisfied the pre-requisites leading up to that course. For example, Algebra I must precede Algebra II; Spanish I must precede Spanish II, etc. In addition, grades in previous basic courses should be considered when thinking of enrolling in a more advanced level course.

SUGGESTED PLAN OF COURSE STUDY BY GRADE LEVEL

9th Grade

English 9
Bible Elective-½ unit
Bible Elective-½ unit
Algebra I/Geometry
Phys Sci/Biology
Global Studies
Health-½ unit
Phys Ed-½ unit
Foreign Language
IT-½ unit
Elective-½ unit

10th Grade

English 10
Bible Elective-½ unit
Bible Elective-½ unit
Geometry/Alg. II
Biology/Chemistry
Amer. History
Foreign Language
Phys Ed-½ unit
Elective-½ unit
Elective

11th Grade

English 11
Bible Elective-½ unit
Bible Elective-½ unit
Alg. II/Pre-Calculus
Chem/Physics/Ecol
Government-½ unit
Soc. Studies-½ unit
Elective
Elective
Elective

12th Grade

English 12
Bible Elective-½ unit
Bible Elective-½ unit
Pre-Calculus/Calculus
Ecol/A&P/Physics
Elective
Elective
Elective
Elective

COURSE DESCRIPTIONS

BIBLE

4 credit units required while attending GCA, counts as elective

CODE CREDIT	COURSE	GRADE
OT SURVEY ½ unit	Old Testament Survey	9
OT SURVEY H ½ unit	Old Testament Survey Honors	9
NT SURVEY ½ unit	New Testament Survey	9 or 10
NT SURVEY H ½ unit	New Testament Survey Honors	9 or 10
CH FAM LIV ½ unit	Christian Family Living	10-12
COL & CAR PLAN ½ unit	College & Career Planning	10-12
CHR & WV ½ unit	Christianity & Other Worldviews	12
CHR & COMM ½ unit	Christ & the Community	9-12
APOL ½ unit	Apologetics: Defending Faith	11-12
LEADER ½ unit	Leadership in the Making	9-12
GOSPELS ½ unit	Surveys of the Gospels of Christ	9-12
PAUL EPIST ½ unit	Survey of Paul's Epistles	9-12

Old Testament Survey

Credit: ½ unit

Term: Semester

Prerequisite: None

REQUIRED CLASS

This class will provide an in-depth examination of the Christian life through an overview of the Old Testament. It will create an awareness of God's standards, which will encourage students to make sound judgments regarding moral and spiritual questions. One emphasis will be placed on the attributes of God. In conjunction with these lessons, students will learn the Inductive Bible Study method to gain knowledge of how to study the Bible on their own.

Old Testament Survey Honors

This course will consist of the OT Survey content mentioned above as well as an additional list of requirements.

New Testament Survey

Credit: ½ unit

Term: Semester

Prerequisite: None

REQUIRED CLASS

This class will provide an in-depth examination of the Christian life through an overview of the New Testament. One main emphasis will be to examine the choices of those examples in the New Testament and to encourage students in the areas of attitudes, plans, actions and goals. Students will also learn the inductive Bible study method to encourage self Bible study.

New Testament Survey Honors

This course will consist of the NT Survey content mentioned above as well as an additional list of requirements.

Christian Family Living

Credit: ½ unit

Term: Semester

Prerequisite: None

This course will focus on the God-established institution of the Christian home and other relationships. The course will begin with an overview of the biblical foundations that govern all successful human social relationships with an emphasis on the family unit. Special attention will be given to determining biblical guidelines for dating, the selection of a mate and sexual conduct. They will discuss the roles of husbands and wives as well as their relationship to each other and to their children. A biblical definition of marriage as well as God's standards for marital fidelity will be established. This class will also study other relationships in our lives, such as parents, friends and work-related relationships.

College & Career Planning

Credit: ½ unit

Term: Semester

Prerequisite: None

REQUIRED CLASS

Students will be challenged with a biblical concept of college and career planning while providing resources to help them wisely build their own career map. Students will discuss their talents, principles of decision-making and God's will for their career. They will also discuss God's way of handling money practically and help teens create habits that will set them on a lifelong journey of handling money responsibly.

Apologetics: Defending Faith

Credit: ½ unit

Term: Semester

Prerequisite: OT & NT Survey or

Permission

This course will include a study of political issues as related to the Bible; abortion, euthanasia, homosexuality, etc. Readings and videos from a variety of Christian authors will provide the basis for discussion and Biblical research.

Leadership in the Making

Credit: ½ unit

Term: 1 semester

Prerequisite: None

This course will lay a foundation for leadership through study and experience. Concepts and practices of leadership will be examined through Bible study, selected course readings and personal practice. Participating in the planning and implementation of chapel time will be one application of studies.

Christ and the Community

Credit: ½ unit

Term: 1 semester

Prerequisite: None

This class will have a strong focus on evangelism and how to reach those around us for Christ. There will be several practical ways to share one's faith through community service.

Christianity and Other Worldviews

Credit: ½ unit

Term: 1 semester

Prerequisite: OT & NT Survey or

Permission

This class will compare and contrast Christianity to the five other major worldviews including: Cosmic Humanism, Islam, Marxism, Postmodernism, Secular Humanism.

Survey of the Gospels of Christ

Credit: 1/2 unit

Term: Semester

Prerequisite: None

This course will take an in depth look at the four gospels of Christ: Matthew, Mark, Luke, and John. The students will study the life of Christ and how his words and actions impacted not only the world around Him at the time but also how those words and actions still have significant impact and offer meaning to our lives today.

Survey of Paul's Epistles

Credit: ½ unit

Term: Semester

Prerequisite: None

This course will look at the thirteen epistles of Paul in the New Testament, starting with the book of Romans and ending with the book of Philemon. The course will look at these books in the chronological order in which they were written as opposed to the order they are presented in the Scripture today. These books provide insight into the beliefs and controversies of the early Christian church and the implications that those have for our church today.

ENGLISH

4 credit units required

CODE	COURSE	GRADE	CREDIT
ENG/LA 9	Grammar & Composition	9	1 unit
ENG/LA 9 H	Grammar & Composition Honors	9	1 unit
ENG/LA 10	World Literature/Composition	10	1 unit
ENG/LA 10 H	World Literature/Composition	10	1 unit
ENG/LA 11	American Literature/Composition	11	1 unit
ENG12	British Literature/Composition	12	1 unit
AENG400	AP English	12	1 unit

English 9/Grammar and Composition

Credit: 1 unit

Term: Full Year

Prerequisite: None

In English 9 the student will develop in reading, writing and in application of grammar skills needed throughout high school and college. This includes two parts: the study of English grammar, usage and mechanics; and also a literature survey course. Students will learn how to analyze literature and write about it through the study of short stories, poetry, grammar and novels.

Grammar and Composition Honors

This course will consist of the Grammar and Composition content mentioned above as well as an additional list of requirements.

English 10/World Literature

Credit: 1 unit

Term: Full Year

Prerequisite: English 9

English 10 is designed to prepare students for more complex and detailed reading and writing assignments. Time will be devoted to strengthening the student's creative writing skills. Each genre of literature will be studied: the novel, the short story, drama and poetry.

World Literature Honors

This course will consist of the Grammar and Composition content mentioned above as well as an additional list of requirements.

English 11/American Literature

Credit: 1 unit

Term: Full Year

Prerequisite: English10

This course is designed to develop skills in writing communication. Students will improve composition skills by applying what is learned about grammar usage and mechanics in relation to topics or stories. The class will equip students to plan, organize, write and revise a thesis statement sentence outline and research paper. An appreciation for good writing will be developed. Also students will cover American literature from colonial times and show the diversity of American culture. Students will read and discuss poems, short stories, and novels. The philosophies of the authors are evaluated in light of God's word and His principles.

English 12/British Literature

Credit: 1 unit

Term: Full Year

Prerequisite: English 11

Students will read a variety of works of British Literature including short stories and plays. Students will also read novels and be engaged in a variety of writing assignments, which respond to written work. The structure of language, its meaning and application will also be studied.

AP English 12

Credit: 1 unit

Term: Full Year

Prerequisite: A in English 11 and permission from Instructor.

This course is designed to prepare highly motivated college bound students with above average ability and command of composition and reading skills. By performing well on the national AP test given by the College Board at the end of the course in May, students can obtain up to a year of college credit at nearly any U.S. college or university. Students are expected to acclimate to a high volume of reading of novels, plays, and other works to sharpen analytical skills through the completion of frequent reports and analysis papers.

FINE ARTS

Fulfills elective requirements

CODE	COURSE	GRADE	CREDIT
ART I	Art 1	9-12	½ unit
ART II	Art 2	9-12	½ unit
ADV ART	Advanced Art & Portfolio	10-12	½ unit
BAND 100	Concert Band	9-12	1 unit
JAZZ	Jazz Band	9-12	½ unit
CHIMES	Chimes	9-12	½ unit
CHOIR HS	Choir	9-12	1 unit
CHOIRSEL	Select Choir	9-12	½ unit
DRAMA	Drama	9-12	½ unit
SPEECH	Speech	9-12	½ unit
YRBK 100	Yearbook	9-12	1 unit

Art I

Credit: ½ unit

Term: 1 Semester

Prerequisite: None

Basic art will expose students to a wide variety of art forms. It is an orientation to drawing, painting, printmaking, sculpture and ceramics. Emphasis will be placed on the use of line, form color, space, texture, and composition. The student will be stimulated to develop creativity and thus encourage artistic development. A *sketchbook will be required.*

Art II

Credit: ½ unit

Term: 1 Semester

Prerequisite: Art I

Art students will continue on an intermediate level those areas first touched upon in Basic Art. These areas include drawing, painting, sculpture, ceramics, printmaking calligraphy, and others as well as art history, art appreciation and art criticism. A *sketchbook will be required as well as a portfolio for the class.*

Advanced Art and Portfolio

Credit: ½ unit

Term: 1 Semester

Prerequisite: Art II

This course is designed for the student who would like to put together a personal portfolio in art or is planning to pursue art on the college level. Students will learn various methods of preparing their own artwork for

display and presentation. Student may take this course repeatedly for credit.

Concert Band

Credit: 1 unit

Term: Full Year

Prerequisite: MS Band

Band students will continue instrumental studies at the intermediate/advanced level. Students will thoroughly explore scale studies, intonation, blend and technique. Band repertoire will represent a variety of styles and cultures. *Attendance is required at all performances.*

Chimes

Credit: ½ unit

Term: Full Year

Prerequisite: Audition necessary

Students will learn advanced hand-chime techniques and compete on regional and state levels with other high school hand-chime choirs. Students will learn advanced sight-reading, 4-in-hand techniques, and articulation and perform grade 3-5 music. *Attendance is required at all performances.*

Choir

Credit: 1 unit

Term: Full Year

Prerequisite: None

High School choir is open to all students, regardless of singing experience. Choral students will work to develop proper vocal techniques including intonation, blend, diction and breath support. Choir repertoire will represent a variety of styles and cultures. *Attendance is required at all performances.*

Select Choir

Credit: ½ unit

Term: Full Year

Prerequisite: must be enrolled in Choir

This course is open to students who have auditioned and been selected by the Choir Director. Students must commit to practice two mornings before school begins. This smaller choir will have a more challenging repertoire of performance pieces. *Attendance is required at all performances.*

Drama

Credit: ½ unit

Term: 1 Semester

Prerequisite: None

This course will study the origins of theater, theatrical jargon and techniques, and the interpretation of cuttings, readings, and plays. *The student will be required to participate in a school play in some capacity.*

Speech/Debate

Credit: ½ unit

Term: 1 Semester

Prerequisite: none

Students participating in the ACSI Speech Meet for 3 or more years may have this graduation requirement waived.

The student will study the elements of the communication process; develop confidence, poise, and verbal and nonverbal skills. These objectives will be accomplished through group activities, presentations of oral speeches, and oral interpretations. An in depth study of and participation in debates will also be covered.

Yearbook

Credit: 1 credit

Term: Full Year

Prerequisite: None

This is a workshop course in yearbook production. In this course the students will prepare the yearbook for publication. They may also sell advertising to help defray cost of the book and will help promote the book to the student body. In addition, students will learn how to pose people, compose and take photographs. Attending several school events for photography purposes and yearbook sales will be a mandatory portion of this course.

Jazz Band

Credit: ½ unit

Term: Full Year

Prerequisite: Pass audition & be a member of Concert Band

Jazz Band is a performing ensemble which will meet before school twice a week. Students will be introduced to the fundamentals of jazz through playing, as well as, listening to recorded and live performances. Topics of study will include blues scales, improvisation, jazz styles and technique. Students will perform at various sporting events and at fall and spring concerts. *Attendance is required at all performances.*

FOREIGN LANGUAGE

Fulfills elective requirements, required for entrance into most liberal arts colleges. It is recommended that freshmen taking a foreign language have a "B" average in English in 8th grade.

CODE	COURSE	GRADE	CREDIT
SPAN 1	Spanish I	9-12	1 unit
SPAN 2	Spanish II	9-12	1 unit
SPAN 3	Spanish III	10-12	1 unit
SPAN 4	Spanish IV	10-12	1 unit

Spanish I

Credit: 1 unit

Term: Full Year

Prerequisite: None

This is a study of basic pronunciation, grammar, vocabulary and memorization of dialogues relevant to daily communication. There will be some emphasis on the culture of Spanish speaking countries. Students will learn scriptures and songs.

Credit: 1 unit

Term: Full Year

Prerequisite: Satisfactory completion of Spanish III with a minimum grade of "C" and permission of the instructor.

This is mainly a conversational course.

Spanish II

Credit: 1 unit

Term: Full Year

Prerequisite: Spanish I

In Spanish II, the student will continue to develop skills in speaking, listening, reading and writing. There will be an emphasis on conversation and grammar. Students will explore Spanish speaking countries in more detail.

Spanish III

Credit: 1 unit

Term: Full Year

Prerequisite: Spanish II

In Spanish III emphasis is given to improving reading, listening, writing and speaking skills and improving oral expression. In Spanish III students learn more advanced grammar forms and expand vocabulary. Students will give demonstrations and do various written work in Spanish

Spanish IV

MATHEMATICS

3 credit units required

CODE	COURSE	GRADE	CREDIT
ALG100	Algebra I	8-10	1 unit
GEOM	Geometry	9-12	1 unit
ALG200	Algebra II	10-12	1 unit
PRE CAL	Pre-Calculus	11-12	1 unit
CALCULUS	AP Calculus	11-12	1 unit
CLGMATH	Survey of College Math	11-12	1 unit

Algebra I

Credit: 1 unit

Term: Full Year

Prerequisite: Testing, Teacher recommendation

This course emphasizes the structure of Algebra, algebraic procedures and techniques, and the development of problem solving skills and strategies. A strong comparison between the principles of arithmetic and the principles of algebra is presented to establish the value of arithmetic proficiency in Algebra. Topics studied include basic properties of real numbers, simplifying numerical expression, applying number properties in addition and multiplication of real numbers, solving equations and word problems, solving inequalities, polynomials, rational expressions, fractional equations, irrational numbers, radical expressions, functions, relations and graphs.

Algebra II

Credit: 1 unit

Term: Full Year

Prerequisite: Algebra I, Geometry with a grade of C or higher, or permission of the instructor.

This course reviews the algebraic concepts introduced in Algebra I and Geometry, including further study of relations and functions, linear and equations, inequalities, systems of equations, polynomials, rational expression, and irrational numbers. New topics include system of inequalities, linear programming, matrices, determinates, the complex number system, quadratics functions, and relations, conic sections, polynomial functions and equations. *A TI-83, TI-84 or TI N-spire graphing calculator is required.*

Geometry

Credit: 1 unit

Term: Full Year

Prerequisite: Algebra I

Geometry is an introduction to select topics in plane and solid geometry using both inductive and deductive reasoning. This course will acquaint the student with the basic structure of geometry, with knowledge and appreciation of the basic facts and relationships of geometric elements. Emphasis is placed on formal proofs as well as computations. The students will study the relationships found in angles, lines, parallel lines, triangles, parallelograms and other polygons, circles, cones, cylinders and spheres. Real world applications are provided throughout this course.

Pre-Calculus with Trigonometry (Honors)

Credit: 1 unit

Term: Full Year

Prerequisite: Completion of Algebra II and Geometry with a minimum grade of "B" in each course, and permission of instructor.

Pre-calculus is advanced algebra applied to the study of linear, power, exponential, logarithmic, radical and rational functions and their graphs. Trigonometry emphasizes three major groups of study: (1) circular functions and their graphs; (2) trigonometric functions and their inverses and graphs; and (3) applications of trigonometric functions in problem solving, exploration, geometric transformation and visualization. *A TI-83, TI-84 or TI-Nspire graphing calculator is required.*

AP Calculus

Credit: 1 unit

Term: Full Year

Prerequisite: Trigonometry with a “B”, or permission of instructor.

Calculus centers on functions, continuity, and application of derivatives, techniques of integration and application of integrals.

Students will also be introduced to series and differential equations. *A TI-83, TI-84 or TI-Nspire graphing calculator is required.*

The AP exam is optional. *There is a fee for the exam.*

Survey of College Math

Credit: 1 unit

Term: Full Year

Prerequisite: Completion of Algebra II and Geometry with a minimum grade of “C” in each course, and permission of instructor.

Survey of College Math is designed for the technical school or college bound student who is seeking to strengthen his/her foundation in mathematics. As a survey course, this class touches on several of the foundational pillars of mathematical reasoning as well as the application of mathematics in everyday life. With mathematical reasoning being a critical aspect of both college and career, this course is an excellent choice in order to improve the understanding of mathematics prior to taking college entrance exams and placement tests. Topics include: Problem Solving and Critical Thinking; Logic; History & Review of Number Systems; Algebra Review; Consumer Math & Financial Management; Measurements; Geometry Review; and Statistics. *A TI-83, TI-84 or TI-Nspire graphing calculator is required.*

PHYSICAL EDUCATION & HEALTH

1/2 unit of PE & 1/2 unit of Health required

CODE	COURSE	GRADE	CREDIT
PhysEd B/G	Physical Education	9-12	1/4 unit
HEALTH	Health	9-12	1/2 unit
PE WAIV	PE Waiver	9-12	no credit

Physical Education 9-12

Credit: 1/4 unit

Term: 1 Semester

Prerequisite: None.

This course is designed to help the student practice the skills and exercises necessary to achieve health and fitness for a lifetime. A major emphasis will be placed on individual and team sports cooperative learning and leadership skills. Emphasis will also be placed on the body as a temple of the Holy Spirit, edification, learning something new, kindness and body ministry.

Health

Credit: 1/2 unit

Term: 1 Semester

Prerequisite: None

This class offers a survey of the total health of the Christian-spiritual, mental, physical and social-based on the premise of I Corinthians 3:16-17 and Luke 2:52. The ultimate purpose of this course is to encourage and develop a wholesome Christian understanding and reaction to current social attitudes and behaviors, first aid, personal care and hygiene, safety, the physiological systems and respect of sexes, etc.

PE Waiver(Sports Participation Option)

Students who participate in two seasons of GCA sponsored high school interscholastic athletics or cheerleading shall not be required to complete any physical education course as a condition to graduate. (An athletic season is defined by the rules and bylaws of the Ohio High School Athletic Association). Partial credit will not be given. In order to be eligible to graduate, a high school student who is excused from the physical education requirement must complete an additional .5 credits in any course. Granting of this waiver becomes effective upon completion of the specified athletic seasons as approved by athletic or cheerleading coach and submission of form to Student Services. **The student athlete is completely responsible for filling out and submitting the necessary form** to receive credit for the P.E. course. Credit will be recorded as a P-Pass and not a grade on the student's transcript. (See Appendix for PE Waiver Completion Form.)
Legal Reference: Senate Bill 311 – Section 3313.603(L)

SCIENCE

3 units required for graduation

CODE	COURSE	GRADE	CREDIT
BSCI 100	Physical Science	9	1 unit
BIO 100	Biology & Lab	9-11	1 unit
CHEM100	Chemistry & Lab	10-12	1 unit
PHYS100	Physics	11-12	1 unit
ECOLOGY	Ecology	11-12	1 unit
A&P	Anatomy & Physiology	11-12	1 unit

Physical Science

Credit: 1 unit

Term: 1 Full Year

Prerequisite: None

Basic science is designed to help students gain knowledge in two main areas of science: Physics and Chemistry and see how they relate to each other. Students will analyze and understand the physical laws of motion that God has created. The class will describe the structure and interaction of atoms. They will also study the nature of light, sound, electricity, and magnetism.

Biology & Lab

Credit: 1 unit

Term: 1 Full Year

Prerequisite: None

General Biology will cover life and its origins in light of God's Word. The course includes introductions to zoology, botany, human anatomy and physiology, natural history and cellular and molecular biology. Many relevant topics will be covered such as biochemistry, viruses, bacteria, cells, microscopy, and the various types of plants and animals. Lab participation is expected, including dissections with written lab reports. This course is designed to serve as a prerequisite to chemistry, anatomy & physiology, and ecology.

Credit: 1 unit

Term: 1 Full Year

Prerequisite: B in Biology.

Anatomy & Physiology is a demanding course taught at an in-depth, pre-collegiate level. The students will learn information about the 11 systems making up the body with a focus on structure and function. Dissecting lab techniques, creative projects, and other activities are included to increase understanding of God's truth concerning the human body. This course has an emphasis on improving the student's study, investigative, and communication skills. Lab participation is expected, including dissections with written lab reports.

Ecology

Credit: 1 unit

Term: 1 Full Year

Prerequisite: Biology.

Ecology allows the student to apply their knowledge of individual organisms from Biology to a broader view of how those organisms, both plant and animal, interact with each other and with their non-living environments in the world's various ecosystems. Ecology will center on organisms and their interactions. Ecology will require more outdoor, hands-on projects like maintaining terrestrial and aquatic ecosystems and caring for Ohio's natural wildlife.

Anatomy & Physiology & Lab-Honors

Chemistry & Lab

Credit: 1 unit

Term: 1 Full Year

Prerequisite: Biology.

Understanding the chemical make-up of our world is one of the most challenging aspects of science. Chemistry is relevant for every division of science and should be taken by students who will be pursuing such fields as medicine; nursing, engineering, or other science related fields. The course will help develop an understanding of the nature of matter and how it interacts at the atomic/ molecular level. Topics of investigation will include atomic theory, chemical relations, chemical bonding, organic chemistry, and acids and bases. The major thrust of this course is to show that God truly “upholds all things by the word of His power” Hebrews 1:3.

Physics

Credit: 1 unit

Term: 1 Full Year

Prerequisite: Algebra I with at least a B grade average

God's methods of the creation and maintenance of His universe are both systematic and consistent. By using the natural laws God has put in place, we are able to study and predict the results of many physical actions. The course starts by studying the law of motion, energy and particle interaction. The course continues by exploring the wave action of both mechanical and electromagnetic waves and other topics. This course is focused around learning conceptual ideas and putting them into practice with math and laboratory experiments. Each lab requires a mathematical analysis of the study included in a written report. This is an introductory course in Physics.

SOCIAL STUDIES

3 units required for graduation

CODE	COURSE	GRADE	CREDIT
GOVT	Government	9-12	½ unit
GLOBAL ST	Global Studies	9-12	1 unit
AM HISTORY	American History	10-11	1 unit
WHIS 100	World History I	11-12	½ unit
CUR EVENTS	Current Events	10-12	½ unit
BUSINESS	Introduction to Business	10-12	½ unit

Global Studies

Credit: 1 unit

Term: 1 Full Year

Prerequisite: None

This course will develop a historical perspective of the major movement and periods of our world's history. The course's goal is to help the student obtain God's perspective of man's history and will present the consequences of ideas, government, economics, the arts, and the church history. There will also be exploration of the world's physical environment. Emphasis will be placed on preparation for the Social Studies portion of the OGT. *This course is required for freshmen students.*

American History

Credit: 1 unit

Term: 1 Full Year

Prerequisite: None

This course is designed to help the student develop higher thinking skills in the broad content area of American history. This course sheds light on the sacred foundation of Christianity in the development of our great nation. The development of study skills, discussion technique, varied evaluation devices, utilization of inquiring skills and written expression requirements will aid students in the self-examination of varied topics relating to America's historical development. Emphasis will be placed on preparation for the Social Studies portion of the OGT. *The course is required for sophomore students.*

Government

Credit: ½ unit

Term: 1 Semester

Prerequisite: None

This course is geared toward developing a critical Christian worldview. Its goal is to teach higher thinking skills and provide a basis for the believer's future as a student, professional, citizen, and parent. Emphasis is placed on the themes of American civic participation and responsibility. It will help students understand the American system of economics and its impact on the world. It will cover such topics as free enterprise, the role of the market, the benefits of private property and the law of supply and demand. *This class is required for graduation.*

World History I

Credit: ½ unit

Term: 1 Semester

Prerequisite: None

Using a brief review of the Renaissance of Thought as a foundation, this course will survey changes from the 1500's through the early 1930's. Students will study European exploration, the Protestant Reformation, social and economic changes. Emphasis will be placed on cause and effect in history. The course's goal is to help the student obtain God's perspective of man's history and will present the consequences of ideas, government, economics, the arts, and the church history.

Current Events

Credit: ½ unit

Term: 1 Semester

Prerequisite: None

This is a study of the most recent happenings in the world through the use of well known news periodicals. The course covers areas such as politics, economy, national and international affairs, sports, music, art, theater, science, medicine, and others. *Fee: cost of daily Dispatch and 6 month subscription to World Magazine.*

Introduction to Business

Credit: ½ unit

Term: 1 semester

Prerequisite: None

This course is designed to introduce students to business functions in today's society and will provide a foundation for understanding basic business concepts. The areas of general business, entrepreneurship, marketing/management, and business law will be covered in this classroom.

TECHNOLOGY

Fulfills elective requirements

CODE	COURSE	GRADE	CREDIT
ITBC	Information Technology Basic Concepts	9-12	½ unit
ITAC	Information Technology Advanced Concepts	9-12	½ unit
GR DES	Graphic Design	10-12	½ unit
EPORT	Electronic Portfolio	10-12	½ unit

Information Technology Basic

Concepts

Credit: ½ unit

Term: 1 semester

Prerequisite: None

Information Technology Concepts covers what every student should know about computers and applications –how specific parts of a computer function, a concise study of keyboarding, basics of using the four main components of Microsoft Office (Word, Excel, PowerPoint, Database) and how computers function in our society. It will also include a section on computer ethics from a Christian standpoint.

Information Technology Advanced

Concepts

Credit: ½ unit

Term: 1 semester

Prerequisite: I.T. Basic Concepts

Information Technology Advanced Concepts will take students through similar topics discussed in Information Technology Concepts, but will go more in depth: advanced networking, advanced Microsoft Office, and basics of programming. In its inception, this program would provide avenues to introduce audio / video / photo editing to the students.

Graphic Design

Credit: ½ unit

Term: 1 semester

Prerequisite: IT Basic or Instructor approval

Students will learn how to effectively incorporate ideas and design through the media of computers. Page layout, photography manipulation, and type setting skills will be combined to create professional presentations. Students will build on the foundation of basic principles to create effective professional images. Elements of traditional artwork will be explored and applied to computer graphics. A large focus of the class will be to effectively navigate through the most widely used graphics programs used in the field today. Students will be given projects with deadlines as if working in a professional environment.

Electronic Portfolio

Credit: ½ unit

Term: 1 semester

Prerequisite: IT Basic or Instructor approval

The end goal of this portfolio class will be to have a collection of artifacts, activities, evaluations and reflections allowing for a broader picture of the student as a lifelong learner. Compiling the portfolios in an electronic format will engage students in the 2.0 world they presently live in and will continue to interact with in future academic and/or workplace endeavors.

COMMUNITY SERVICE ELECTIVES

Fulfills community service hours

Secretarial Aide

Credit: Community service

Term: 1 semester

Prerequisite: Permission of instructor

The student will learn how to operate various office machinery as well as telephone systems. They will perform duties for the administrative assistant or other office personnel to which they are assigned.

Classroom Aide:(Preschool, Elementary, MS/HS)

Credit: Community Service

Term: 1 semester

Prerequisite: Permission of instructor

The student will learn and apply appropriate classroom techniques. The student will serve as an aid to a teacher in such areas as tutoring, bulletin board construction, and grading papers, etc.

Peer Tutor:

Credit: Community Service

Term: 1 semester

Prerequisite: Permission of instructor

The student will be assigned to 1 or more Middle School student(s) to help tutor them in their academic subjects. The students will be supervised by a teacher during specific periods of the day. They may also make formal arrangements outside classroom time for tutoring sessions.

E-LEARNING (ONLINE COURSES)

Fulfills elective requirements

Additional fee of \$100 plus cost of course materials for each course

CODE	COURSE	GRADE	CREDIT
AMAHIST	African American History	11-12	½ unit
AFRICA	Africa Continent in Crisis	11-12	½ unit
CUREVTS	Current Events	11-12	½ unit
PROV	Proverbs	11-12	½ unit
PSALMS	Psalms and Prayer	11-12	½ unit
QUEST	The Quest	11-12	½ unit
REV	The Book of Revelation	11-12	½ unit
CRLNS	Through the Creative Lens	11-12	½ unit
CIVWAR	The Civil War	11-12	½ unit
F&CSCI	Family & Consumer Science	11-12	½ unit
VIETERA	Vietnam Era	11-12	½ unit
WORGEO	World Geography	11-12	1 unit

T.C.-Troy Christian
S.O.S-Switched On Schoolhouse_

African American History (T.C.)

Credit: ½ unit

Term: 1 Semester

Prerequisite: None

This is a survey of the history of racial tension in our country. Examine Africa during its early history, while investigating slavery in America. Outstanding black personalities, and both Christian and non-Christian contributors to the civil rights movement are studied. The theme of the course is to understand how racial tensions originated and how Jesus can help Americans achieve reconciliation with all races. A variety of videos are viewed with special emphasis on the video series “Eyes on the Prize” and “Africans in America.”

African Continent in Crisis (T.C.)

Credit: ½ unit

Term: 1 Semester

Prerequisite: None

Develop an awareness of current issues in Africa and how we should respond. We will be studying a culture completely different than ours, and learning about the incredible ways God shows his strength and love, amidst all of the outrageous crises plaguing these nations.

Current Events: Responding to God at Work in our History (T.C.)

Credit: ½ unit

Term: 1 Semester

Prerequisite: None

Build an awareness of the world around us. Look at how other cultures are evolving and interacting within themselves, as well as how they are impacting other nations.

Focus on current events, giving specific attention to how God is moving within different countries and people groups.

Proverbs: Putting Wisdom into Practice (T.C.)

Credit: ½ unit

Term: 1 Semester

Prerequisite: None

This course will provide an in-depth and practical study of the book of Proverbs. Learn about wisdom, in the Biblical sense. It is more than just accumulating knowledge, even knowledge about God. It’s experiential and more. It’s about experiencing God through making wise choices. Be challenged to put what you are learning into practice in your relationships through “spiritual exercises” that will be done and discussed as a class. It does not replace the yearly Bible credit requirement.

Psalms and Prayer (T.C.)

Credit: ½ unit

Term: 1 Semester

Prerequisite: None

Students will take an in-depth study of the Psalms. Learn how to develop a deeper prayer life. Class is structured to be a “devotional” experience, using lots of interaction with the Scriptures and the Lord. Gain an expanded understanding of what prayer is. Several prayer forms will be learned. It does not replace the yearly Bible credit requirement.

The Quest: Living a Life Called By God (T.C.)

Credit: ½ unit

Term: 1 Semester

Prerequisite: None

This is a study of people who have gone before us and made a real impact for God in the world. Learn about ways to discover what God is calling you to do. This class will be very discussion oriented. It does not replace the yearly Bible credit requirement.

The Book of Revelation (T.C.)

Credit: ½ unit

Term: 1 Semester

Prerequisite: None

The course is an in-depth study of the book of Revelation. Explore the different models of interpretation while the student examines and communicates their own tradition's viewpoint. Significant reading will be involved. It does not replace the yearly Bible credit requirement.

Through the Creative Lens (T.C.)

Credit: ½ unit

Term: 1 Semester

Prerequisite: None

This course is designed to break out of Church education and into an artistic view of the God who creates and destroys, speaks and remains silent. It covers a wide range of expression-- including paintings, music, poetry, photography, and fiction, in order to broaden our own concepts of an Almighty God. Study how others interacted with God through creativity, explore how they understood him and tap into your own creativity as a means to love God.

The Civil War (S.O.S)

Credit: ½ unit

Term: 1 Semester

Prerequisite: None

Switched-On Civil War improves students' understanding of one of the most important turning points in American history. This six-unit course covers topics like the Confederate States and the Union, war figures like Abraham Lincoln and Robert E. Lee, pivotal battles, and the Reconstruction Era. This engaging course includes a look at the daily life of a Civil War soldier and interactive maps that show battles and troop movements.

Family and Consumer Science (S.O.S)

Credit: ½ unit

Term: 1 semester

Prerequisite: None

This course has lessons on necessary, everyday tasks students will do throughout life. The course teaches about building Christian character, relationships, cooking, clothing, home decorating, child development & care and more. This course gives students the homemaking skills they need along with an understanding of the importance of living a Christian life in the home.

Vietnam Era (S.O.S)

Credit: ½ unit

Term: 1 Semester

Prerequisite: None

This six-unit elective examines the long difficult conflict of the Vietnam War. The courses' topics include the Vietnamese country and people, the United States' involvement and military strategy, the role of the Cold War, the loss of civilian and soldier lives, the war's influence and aftermath.

World Geography (S.O.S)

Credit: 1 unit

Term: Full Year

Prerequisite: None

This interesting 12-unit course offers an in-depth study of the world's seven continents along with a look at geography tools and physical geography characteristics. Each region's settlement, culture, politics and economics and the environment are discussed and include enriching projects.

APPENDIX

- 1. Community Service Form**
- 2. Four Year Scheduling Plan**
- 3. Scheduling Form**
- 4. Notification of PSEOP Participation Form**
- 5. PSEOP & Career Ctr. Early Dismissal/Late Arrival Form**
- 6. Senior Early Dismissal/Late Arrival Form**
- 7. Course Drop/Add Form**
- 8. PE Waiver Completion Form**



FOUR YEAR HIGH SCHOOL COURSE PLAN

1. Use pencil. Write in the courses you plan to take throughout high school.
2. Consider the following:
 - a. Graduation Requirements
 - b. Postsecondary Admissions Requirements
 - c. NCAA Eligibility Requirements
 - d. Scholarship Requirements
 - e. Post-High School Plans
3. Review your *Four Year High School Course Plan* each semester.
4. Make revisions as needed. Add your grades and credits for the previous semester.

9 TH GRADE		10 TH GRADE	
1ST SEMESTER CLASS CREDITS 1 _____ 2 _____ 3 _____ 4 _____ 5 _____ 6 _____ 7 _____ 8 _____	2ND SEMESTER CLASS CREDITS 1 _____ 2 _____ 3 _____ 4 _____ 5 _____ 6 _____ 7 _____ 8 _____	1ST SEMESTER CLASS CREDITS 1 _____ 2 _____ 3 _____ 4 _____ 5 _____ 6 _____ 7 _____ 8 _____	2ND SEMESTER CLASS CREDITS 1 _____ 2 _____ 3 _____ 4 _____ 5 _____ 6 _____ 7 _____ 8 _____
TOTAL CREDITS FOR SEMESTER _____	CUMULATIVE CREDITS FOR H.S. _____	TOTAL CREDITS FOR SEMESTER _____	CUMULATIVE CREDITS FOR H.S. _____
11 TH GRADE		12 TH GRADE	
1ST SEMESTER CLASS CREDITS 1 _____ 2 _____ 3 _____ 4 _____ 5 _____ 6 _____ 7 _____ 8 _____	2ND SEMESTER CLASS CREDITS 1 _____ 2 _____ 3 _____ 4 _____ 5 _____ 6 _____ 7 _____ 8 _____	1ST SEMESTER CLASS CREDITS 1 _____ 2 _____ 3 _____ 4 _____ 5 _____ 6 _____ 7 _____ 8 _____	2ND SEMESTER CLASS CREDITS 1 _____ 2 _____ 3 _____ 4 _____ 5 _____ 6 _____ 7 _____ 8 _____
TOTAL CREDITS FOR SEMESTER _____	CUMULATIVE CREDITS FOR H.S. _____	TOTAL CREDITS FOR SEMESTER _____	CUMULATIVE CREDITS FOR H.S. _____



2010-2011 GCA Scheduling Sheet

(*) requires prerequisites; (R) meets graduation requirements; (E) is for Elective Course; (\$) requires additional fees; (H) is for Honors and (AP) is for Advanced Placement. Please review the High School Academic Handbook before registering for classes you wish to take. Class descriptions are online at: www.gahannachristianacademy.com. Go to "Parent's Corner" Tab and under "Forms & Handbooks"; look for *2010-2011 Academic Handbook*.

Circle CORE class choices. In order of preference, place (1), (2), & (3) by ELECTIVES.

BIBLE- must have 1 CORE course every semester

COURSE	GRADE	CREDIT
OT SURVEY	9	½ unit (R)
OT SURVEY H	9	½ unit (R/H)
NT SURVEY	9	½ unit (R)
NT SURVEY H	9	½ unit (R/H)
COL & CAR PLAN	10	½ unit (R)
CH FAM LIV	11	½ unit (R)
CHR & WV	12	½ unit (R)
CHR & COMM	10-12	½ unit
APOLOGETICS	11-12	½ unit
LEADER	9-12	½ unit
GOSPELS	10-12	½ unit
PAUL EPISTLES	10-12	½ unit

TECHNOLOGY-ELECTIVE

COURSE	GRADE	CREDIT
INFO TECHNOLOGY BASICS	9-12	½ unit (R-'12)
*INFO TECHNOLOGY ADV.	9-12	½ unit
*GR DESIGN	10-12	½ unit
*E-PORTFOLIO	10-12	½ unit

ENGLISH -must have 1 CORE course each year

COURSE	GRADE	CREDIT
GRAM & COMPOSITION	9	1 unit (R)
GRAM & COMPOSITION H	9	1 unit (R/H)
*WORLD LIT/COMP	10	1 unit (R)
*WORLD LIT/COMP H	10	1 unit (R/H)
*AMERICAN LIT/COMP	11	1 unit (R)
*BRITISH LIT/COMP	12	1 unit (R)
*AP ENGLISH	12	1 unit (R/AP)

FINE ARTS (1 unit R-'14)- ELECTIVE

COURSE	GRADE	CREDIT
ART I	9-12	½ unit
*ART II	9-12	½ unit
*ADV ART & PORT	9-12	½ unit
CONCERT BAND	9-12	1 unit
JAZZ BAND	7-12	½ unit
CHIMES	7-12	1 unit
CHOIR	9-12	1 unit
SPEECH	7-12	½ unit (R-'14)
DRAMA	7-12	½ unit
YEARBOOK	10-12	1 unit

FOREIGN LANGUAGE-recommended for college prep

COURSE	GRADE	CREDIT
SPANISH I	9-12	1 unit
*SPANISH II	9-12	1 unit
*SPANISH III	10-12	1 unit
*SPANISH IV	11-12	1 unit

MATHEMATICS-3 CORE units required for grad.

COURSE	GRADE	CREDIT
ALGEBRA I	8-10	1 unit (R)
*GEOMETRY	9-12	1 unit (R)
*ALGEBRA II	10-12	1 unit (R-'14)
*PRE-CALCULUS	11-12	1 unit (H)
*AP CALCULUS	11-12	1 unit (AP)
*SURVEY CLG. MATH	9-12	1 unit

PE & HLTH-½ CORE unit of PE & Hlth required for grad.

COURSE	GRADE	CREDIT
PHYSICAL EDUCATION	9-12	¼ unit (R)
HEALTH	9-12	½ unit (R)
PE WAIVER	9-12	no credit

**SCIENCE-3 CORE units required for grad.:
+including physical science or physics**

COURSE	GRADE	CREDIT
PHYSICAL SCIENCE	9	1 unit (R+)
*BIOLOGY & LAB	9-11	1 unit (R)
*CHEMISTRY & LAB	10-12	1 unit
*PHYSICS	11-12	1 unit (R+)
*ECOLOGY	11-12	1 unit
*ANATOMY & PHYS	11-12	1 unit (H)

SOCIAL STUDIES-3 CORE units required for grad.

COURSE	GRADE	CREDIT
GLOBAL STUDIES	9-12	1 unit (R)
*AMERICAN HISTORY	10-11	1 unit (R)
*GOVERNMENT	10-12	½ unit (R)
INTRO TO BUSINESS	10-12	½ unit
*WORLD HISTORY	11-12	½ unit
*CURRENT EVENTS	10-12	½ unit

E-LEARNING- ELECTIVE & CORE courses

COURSE	GRADE	CREDIT
E-LEARNING ELECTIVE	9-12	½ unit (\$)

COMMUNITY SERVICE

POSITION	GRADE
SECRETARIAL AIDE	9-12
ELEM CLASSROOM AIDE	9-12
PRESCHOOL AIDE	9-12
MS/HS CLASSROOM AIDE	9-12
PEER TUTOR	9-12
AIDE (open to placement)	9-12

STUDY HALL-only 1 period allowed

_____ I DO WANT a Study Hall
 _____ I DO NOT WANT a Study Hall



Gahanna Christian Academy Notification of Post-Secondary Enrollment Options Program Participation

***Date:** _____

Name: _____

Grade: _____

This is to serve as notification that I intend to participate in the Post-secondary Enrollment Options Program. I understand that it is my responsibility to notify my school if I do not gain post-secondary admission or fail to participate for some other reason.

Student Signature _____

Parent/Guardian Signature _____

Please return to Student Services by March 1st.

*No later than March 30th, unless special permission is received from the Superintendent per OAC Rule 3301-44-03



**Gahanna Christian Academy
PSEOP & Career Center
Early Dismissal/Late Arrival**

Early release/Late arrival is given to Gahanna Christian Academy students participating in Post Secondary Educational Options Program and Career Center.

Students must abide by the following conditions:

- Be enrolled in course work to meet all graduation requirements.
- Wait in the office for their class to begin, not in the hall.
- Arrive no sooner than the closing bell when returning for afternoon activities, provided they abide by other team and school guidelines for attendance and participation.
- Attend chapel, if there is no conflict with outside classes.
- Sign in or sign out in the office, failure to do so will result in a detention for each infraction.
- May not have release to leave the building during the day and then return for afternoon class.
- Must have the signed permission from parent or guardian.
- Must sign the agreement (available from Student Services) to abide by the terms of early release.
- May arrive in the building no earlier than 15 minutes before a scheduled class or must leave no later than 10 minutes after their last class without special permission from the principal.
- Should be aware their release privilege will be lost if there are continued problems with attendance or academic performance.

EARLY DISMISSAL/LATE ARRIVAL RELEASE AGREEMENT

I understand and agree to the conditions for **Early Dismissal/Late Arrival** release.

(Student Signature)

(Date)

My son/daughter _____ has my permission to leave GCA's campus for early release/late arrival. I understand and agree to the conditions for this release.

(Parent/Guardian Signature)

(Date)

Periods requested for release _____

Counselor Approval _____

Date _____

Principal Approval _____

Date _____



Gahanna Christian Academy Senior Early Dismissal/Late Arrival

Early release/Late arrival is an earned privilege available only to seniors at Gahanna Christian Academy. Criteria for being allowed early release are tied to the student's attendance, behavior and academic records.

Qualifying seniors must:

- Have a minimum GPA of at least 2.0 and earn a passing grade in all first and second semester classes.
- Be enrolled in a minimum of **FIVE** courses (not including student service/aide positions).
- Be enrolled in course work to meet all graduation requirements.
- Wait in the office for their class to begin, not in the hall.
- Arrive no sooner than the closing bell when returning for afternoon activities provided he or she abides by other team and school guidelines for attendance and participation.
- Attend chapel.
- Sign in or sign out in the office. Failure to do so will result in a detention for each infraction.

In addition, seniors requesting the release privilege:

- May not have release to leave the building during the day and then return for afternoon class.
- Must have the signed permission from parent or guardian.
- Must sign the agreement (available from the Guidance Office) to abide by the terms of early release.
- May not take any independent study classes in order to clear their schedules.
- May arrive in the building no earlier than 15 minutes before a scheduled class or must leave no later than 10 minutes after their last class without special permission from the principal.
- Understand tuition WILL NOT BE ADJUSTED FOR STUDENTS WITH EARLY OR LATE RELEASE.
- Should be aware their release privilege will be lost if there are continued problems with attendance or academic performance.

RELEASE AGREEMENT

I understand and agree to the conditions for Senior Early Release/Late Arrival.

(Student Signature)

(Date)

My son/daughter _____ has my permission to leave GCA's campus for early release/late arrival. I understand and agree to the conditions for this release.

(Parent/Guardian Signature)

(Date)

Periods requested for release _____

Counselor Approval: _____ Date _____

Principal Approval: _____ Date _____



Gahanna Christian Academy Course Drop/Add Form

****PLEASE NOTE: There may be a fee to change a course on your schedule. Course changes require pre-approval.**

Name: _____ Date: _____

Name of Course you wish to add/drop: _____

DROPPING CLASS	
Drop Teacher's Name: _____	Period of Course _____
Permission of Teacher _____	
<i>Signature of Instructor</i>	

ADDING CLASS	
Add Teacher's Name: _____	Period of Course _____
Permission of Teacher _____	
<i>Signature of Instructor</i>	

REASON	
Reason you want to add/ drop this course _____	

FEE TO CHANGE COURSE WILL BE: _____
Approved by: _____

Parent Signature _____

Student Signature _____

Administrative/Student Services Signature _____

(For Adm. purposes)

_____ Hold for: _____

_____ Changed in School Dynamics _____ Fee Collected



Gahanna Christian Academy PE Waiver Completion Form

Student: _____

The above named student participated in two full seasons of an interscholastic sport or cheerleading as listed below to fulfill the requirements of the PE Waiver.

Sport _____

Season _____

Sport _____

Season _____

I hereby document participation by the above named student in two full seasons of the listed sport(s).

Coach/Instructor Signature

Date

Coach/Instructor Signature

Date